

Contact: Chief Executive
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E-mail: mcullinan@lancaster.gov.uk
Our reference: GN
Your reference: UB51

CHIEF EXECUTIVE

Councillor S. Langhorn,
Chairman of the Overview and Scrutiny Committee.

**Town Hall
Dalton Square
Lancaster
LA1 1PJ**

DX 63531

20th December 2007

Dear Councillor Langhorn,

**URGENT BUSINESS – HEALTH AND STRATEGIC HOUSING FEES AND CHARGES 2008/09 –
PORT HEALTH**

You are requested to consider the new charges that are required to be set in respect of Port Health with effect from 1 January 2008, in accordance with the Council's Urgent Business Procedure, details of which are set out within the attached report.

The urgency for this decision is that the new charges need to take effect by 1st January 2008 and therefore it is impractical to defer the decision until the next meeting of Cabinet which takes place after the decision needs to be put into effect.

The recommendations are:

- (1) That Cabinet agree to introduce the Port Health fees outlined in the report from 1st January 2008 until Cabinet's decision on the 22 January 2008 on fees and charges comes into effect.
- (2) That consideration be given to the waiving of call-in in accordance with Overview & Scrutiny Procedure Rule 17 to allow immediate implementation of the decision.

The approval of the Chief Executive has been sought to this action in accordance with Overview and Scrutiny Committee Procedure Rule 17(a).

I would be grateful if you could consider the immediate implementation of this course of action subject to the agreement of the Chief Executive to waive the right of call-in, in accordance with Overview and Scrutiny Committee Procedure Rule 17(a). Please complete the attached slip signifying your decision and return it to the Town Hall as soon as possible. In the meantime, could you please telephone Sharon Marsh on 582096, or e-mail SMarsh@lancaster.gov.uk , with your decision.

Yours sincerely,

CHIEF EXECUTIVE

Enc.

Mark Cullinan – Chief Executive

**URGENT BUSINESS - HEALTH AND STRATEGIC HOUSING FEES AND CHARGES 2008/09 –
PORT HEALTH**

*I agree/~~do not agree~~ (***please delete as appropriate**) to this matter being treated as a matter of urgency in accordance with Overview and Scrutiny Committee Procedure Rule 17(a) and therefore not being subject to call-in.

Signed: Councillor Stuart Langhorn

Dated: 21.12.07

Please return to: Sharon Marsh
Democratic Services,
Town Hall,
Dalton Square,
LANCASTER. LA1 1PJ

Ref: UB51